

**JAWAHARLAL DARAD INSTITUTE OF ENGINEERING AND  
TECHNOLOGY, YAVATMAL**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of tenth meeting of IQAC held on 2.10.2018 at 2.00 p.m. in IQAC Meeting Hall of  
JDIET.

Following members were present

**Name with Designation**

Dr. R. S. Tatwawadi

Chairperson, Head of the Institution

Dr. D. N. Chaudhari HOD (CSE)

Dr. R. U. Sambhe, HOD (Mechanical Engg.)

Prof. A. P. Pardey (HOD Chemical)

Prof. R. N. Pantwane (HOD Civil Engg)

Dr. G. S. Kakad, HOD (Textile Engg.)

Dr V. R. Gandhewar, First Year Incharge

Dr. A. D. Raut, IAC &HOD (Information Technology)

Mr. Shailesh Sambhe (Alumina), Managing Director, NICE, Yavatmal

Dr. S.V. Bhalerao, Coordinator of the IQAC

**Minutes of the meeting dated 02/10/2018**

**Agenda 1:**

Approval of minutes of internal quality assurance cell meeting held on 01/03/2018  
and action taken report.

**Resolution:**

Resolved that the IQAC unanimously approved the minutes of 9<sup>th</sup> meeting held on  
01/03/2018.

**Agenda 2: Orientation program of Ph. D. faculties and HOD's**

**Resolution:** The Principal Dr. R. S. Tatwawadi suggested to R& D coordinator Dr. S. V. Bhalerao to conduct guidance lecture for

- a. All Ph. D. staff to register as Ph. D. supervisors.
- b. All HOD's to get their lab registered as Research lab

**Agenda 3: Improving the number of publication in reputed journals.**

**Resolution:** To improve the IPR status R & D Coordinator Dr. Bhalerao suggested that all faculties should focus on publication of their research in UGC approved peer reviewed journals which has Scopus / SCI indexing. The Principal supported to this suggestion by pursuing the staff to do FDP's from IIT's/NIT's .

**Agenda 4: Improving the results**

**Resolution:** The Principal Dr. R. S. Tatwawadi suggested to all HODS's to conduct remedial classes for weaker students and Direct Second Year students and 1 or 2 mock tests of 80 marks for First Year students. At the end of every month, generate the report of irregular student i.e. the student those who are having the attendance below 75 % in theory as well as in practical and send the letter to their parents and also having the meeting with the parents.

**Agenda 5: Planning for incubation centre**

**Resolution:** Dr. R. U. Sambhe suggested to develop incubation centre in the institute to promote creativity , research and development culture in the institute for social empowerment.

**Agenda 6: Entrepreneurship awareness among students to create budding entrepreneurs**

**Resolution:** Dr. P. M. Pandit suggested to conduct Entrepreneurship awareness camp in association with MCED , Yavatmal(Amravati region) to create awareness among students about Entrepreneurship and different opportunities available for students to make themselves self employed and generate employment for others.

**Agenda 7: Skill Development for self employment and betterment through Certificate Training Program for Students**

**Resolution:** Principal Dr. R. S. Tatawawadi suggested that every department should plan for conduction of certificate course related to their department. The course should make the participants acquire skills for employment.

**Agenda 8: Inculcation of sense of responsibility towards society**

**Resolution:** Dr. S. K. Soni suggested that the institute should participate in Unnat Bharat Abhiyan by making the villagers aware on social and technical fronts. He kept before the committee the list of appropriate villages for selection and adoption.

R.S.K.  
02/10/18

Date: 04/05/2019

**JAWAHARLAL DARAD INSTITUTE OF ENGINEERING AND  
TECHNOLOGY, YAVATMAL**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of eleventh meeting of IQAC held on 04.05.2019 at 2.00 p.m. in IQAC Meeting Hall of JDIET.

Following members were present

**Name with Designation**

Dr. R. S. Tatwawadi  
Chairperson, Head of the Institution  
Dr. D. N. Chaudhari HOD (CSE)  
Dr. R. U. Sambhe, HOD (Mechanical Engg.)  
Prof. A. P. Pardey (HOD Chemical)  
Prof. R. N. Pantwane (HOD Civil Engg.)  
Dr. G. S. Kakad, HOD (Textile Engg.)  
Dr. V. R. Gandhewar, First Year Incharge  
Prof. U. W. Kaware (HOD EXTC)  
Dr. A. D. Raut, IAC & HOD (Information Technology)  
Mr. Shailesh Sambhe (Alumina), Managing Director, NICE, Yavatmal  
Dr. S.V. Bhalerao, Coordinator of the IQAC

**Minutes of the meeting dated 04/05/2019**

**Agenda 1:**

Approval of minutes of internal quality assurance cell meeting held on 02/10/2018 and action taken report.

**Resolution:**

Resolved that the IQAC unanimously approved the minutes of 10<sup>th</sup> meeting held on 02/10/2018.

**Agenda 2: More MOU's with Industries for project and internship**

Resolution: The III Coordinator Dr. G.S.Kakad suggested to focus on SME's for internship and industry institute interaction . It is also suggested that students be encouraged for industry based project.

**Agenda 3: Improving the teaching through teaching learning monitoring system.**

**Resolution:** The Principal Dr. R. S. Tatwawadi suggested to enhance teaching through TLMS i.e. Teaching Learning Monitoring System. All coordinators and HOD's welcomed the suggestion.

**Agenda 4: NBA Orientation and preparation**

**Resolution:** The Principal Dr. R. S. Tatwawadi suggested to conduct NBA orientation training program for all the faculty members of the institution with a view to get understanding of requirements of NBA.

**Agenda 5: Personality and skill development program for First year students**

**Resolution:** Students affair coordinator Dr. U. V. Kongre suggested to improve personality and skill through Induction training program for First year students

**Agenda 6: Participation in NIRF**

**Resolution:** Dr. R. U. Sambhe suggested that the institute should participate in NIRF ranking process even though it may be difficult to get good rank. It will eventually lead to understanding of globally known different quality parameters and efforts to work and implement such quality parameters eventually leading to the development of the institute.

**Agenda 7: Filling up of NAAC AQAR**

**Resolution:** NAAC coordinator Dr. S. A. Bhalerao gave plan for filling of NAAC AQAR. All the coordinators were instructed to submit data required for AQAR on regular basis.

**Agenda 8: Installation and use of CAS ERP**

**Resolution:** Dr. D. N. Chaudhari suggested for Installation and use of CAS ERP software consisting of following modules for enhanced and efficient working of the institute consisting of twenty different modules.

T.S.K.  
04/06/19.

**Action Taken Report**  
**Internal Quality Assurance Cell meeting dated 02-10-2018**

As per the minutes of IQAC meeting dated 02-10-2018 following activities have been conducted.

**1. Approval of minutes of internal quality assurance cell meeting held on 01/03/2018 and action taken report.**

**Action Taken**

IQAC approved minutes of 9<sup>th</sup> meeting held on dated 01-03-18 and its ATR

**2. Orientation program of Ph. D. faculties and HOD's**

**Action Taken**

Series of guidance lecture were planned to train the staff for NBA requirements.

HOD's were guided and informed to get their lab registered as research lab

**3. Improving the number of publication in reputed journals.**

**Action taken**

For improving the research publication quality all the heads of the departments were informed to direct their staff to publish their research papers in journals with

1. SCI Indexing
2. Scopus Indexed
3. UGC approved
4. Peer reviewed

**4. Improving the results**

**Action taken**

For improving the results all the heads of the departments were informed

1. To focus on continuous evaluation of students through weekly practical viva, monthly sessional exams and end semester internal practical exam.
2. To conduct remedial classes for Direct Second Year students.
3. To conduct 1 or 2 mock tests of 80 marks for First Year students.



4. To generate monthly attendance record and send letters to the parents of those students having attendance & 75%

**Agenda 5: Planning for incubation centre**

**Action taken**

Dr. R. U. Sambhe was directed to develop incubation centre in the institute to promote

1. Creativity

- 2 Research and development

culture in the institute for social empowerment.

**Agenda 6: Entrepreneurship awareness among students to create budding entrepreneurs**

**Action taken**

Entrepreneurship awareness camp in association with MCED , Yavatmal(Amravati region) was conducted to create awareness among students about Entrepreneurship and different opportunities available for students to make themselves self employed and generate employment for others.

**Agenda 7: Skill Development for self employment and betterment through Certificate Training Program for Students**

**Action taken**

Nine training program were finalised out of which Certificate course in textile spinning was conducted by Textile Engg. Department

**Agenda 8: Inculcation of sense of responsibility towards society**

**Action taken** The Institute applied to register for UnnatBharat scheme

**Action Taken Report**  
**Internal Quality Assurance Cell meeting dated 04-05-2019**

As per the minutes of IQAC meeting dated 04-05-2019 following activities have been conducted.

**Agenda 1. Approval of minutes of internal quality assurance cell meeting held on 02/10/2019 and action taken report.**

**Action Taken**

IQAC approved minutes of 10<sup>th</sup> meeting held on dated 02-10-18 and its ATR

**Agenda 2. More MOU's with Industries for project and internship**

**Action Taken**

For improving industry institute collaboration all the heads of the departments were informed

1. To tie up with small and medium scale industries by signing MOU's for getting hands on practice for the students.
2. Focus on industry based projects.

**Agenda 3. Improving the teaching through teaching learning monitoring system.**

**Action taken**

TLMS(Teaching learning monitoring system) was designed and implemented and teaching of all staff members was observed and suggestions for improvement were given.

**Agenda 4. NBA Orientation and preparation**

**Action taken** Training and orientation of staff for NBA through 1 training session conducted by senior faculties of the institute

**Agenda 5: Personality and skill development program for First year students**

**Action taken**

Personality and Skill Development through Induction Training Program for First Year Students was conducted. About 130 students got benefitted from the program

**Agenda 6: Participation in NIRF**

**Action taken**

The Institute participated in NIRF ranking process for performance assessment of the institute on key parameters like quality of placement, results, IPR etc.

**Agenda 7: Filling up of NAAC AQAR**

**Action taken**

For NAAC AQAR Part A and Part B data completed and AQAR uploading in progress

**Agenda 8: Installation and use of CAS ERP**

**Action taken**

The Installation of CAS ERP software consisting of 23 different modules for enhanced and efficient working of the institute is completed. The CAS ERP software is in operation and functioning properly.